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STAFF CONFERENCE

Minutes of Meeting held in Director's Conference Room, Administration Building Monday, 15 January 1951, at 1100 hours

William H. Jackson Presiding

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Present

Administration
Lyman B. Kirkpatrick, Executive Assistant to DCI
Executive Asstant to DCI
Advisor for Management

James M. Andrews, Asst. Dir. for Collection & Dissemination
Theodore Babbitt
George G. Carey, Asst. Dir. for Operations
H. Marshall Chadwell, Asst. Dir. for Scientific, Intelligence
Kingman Douglass, Asst. Dir. for Current Intelligence
Kingman Douglass, Asst. Dir. for National Estimates

Max F. Millikan, Asst. Dir. for Research & Reports
James Q. Reber, Asst. Dir. for Intelligence Coordination

Asst. Dir. for Special Operations
Asst. Dir. for Policy Coordination

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Mr. McConnel asked whether there would be any objection to closing the M and Q Building cafeterias to outsiders in view of the security hazards in those areas. It was indicated that there would be no restriction of those individuals holding visitors passes. None of the Assistant Directors offered any objections.

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acceptained the proposal to assign individuals from the Graphics Branch to those offices utilizing their services, and to place in O/RR Graphics personnel who could support the Director's Office and such other offices of CIA that did not have any Graphics personnel. It was agreed that this was a satisfactory arrangement, but that it would probably be necessary to add an extra Graphics representative to O/SO and that it might be feasible to combine O/SO-O/PC Graphics personnel.

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